

This three-day, unit standard aligned, and accredited programme aims to provide delegates with the competencies required to understand finance and budgeting concepts within organisations.

Delegates will gain an understanding of the framework of financial concepts, as well as how to apply these tools on a small, medium and larger scale. The ability for those in leadership positions to better understand budgets, projections, ratios and other financial concepts.

This course is suitable for any person who is required to understand and interpret budgets or financial data.

***The cost of the programme is R 5 850 per person. Join us 5 – 7 November 2019. Booking closes 25 October 2019.***

Course content and outcomes include:

**1. US ID 242810: Manage Expenditure Against a Budget**

- Explain the concept of budgeting pertinent to an area of responsibility
- Internal and external constraints on a budget are identified in terms of an own organisational context
- Variances are identified and corrective measures are proposed and/or taken according to Standard Operating Procedures
- Determine the elements of a budget in an area of responsibility.
- Monitor and control actual expenses against budget.

**2. US ID 252040: Manage the Finances of a Unit**

- Demonstrating an understanding of the key concepts of managerial finance.
- The financial reports include audit reports, income statement, cash flow statement and balance sheet.
- Interpret financial statements
- Describe and prepare financial forecasts.
- Draft budgets according to the operational plan of the unit.
- Supervise financial management of a unit against given requirements.